

# Jane Doe

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**Education**     **Calvin College**, Grand Rapids, MI  
Bachelor of Arts, expected May 2017  
Early Childhood Education  
3.56/4.0 GPA

**Scholarships  
And Awards**     VanHuesen Scholarship for Education Majors  
Reynolds Family Restorative Justice Scholarship  
Dean's List: Spring 2013, 2014-2015, Spring 2016

**Teaching  
Experience**     **Camp Counselor, Johnson Arboretum and Gardens**  
Bloomington, IL, Summers 2015 & 2016

- Worked as a summer day-camp counselor 40 hours per week
- Created and directed activities for students ages 5 - 12
- Lead hikes and field trips

**Assistant Teacher, Golden Woods Early Care and Preschool**  
Grand Rapids, MI, Spring 2014-Fall 2015

- Worked 20 to 40 hours per week
- Collaborated with teachers to develop educational activities for children aged 0-3
- Substituted as a head teacher
- Worked with parents to help children meet developmental milestones

**Teaching Aide, Billings Downs Elementary**  
East Grand Rapids, MI, Fall 2014

- 100 hours of observing and assisting in a 1<sup>st</sup> grade classroom
- Developed and taught lessons using differentiated instruction
- Collaborated with classroom teacher to plan units
- Facilitated library time

**Teaching Observation, Godfrey-Lee Early Childhood Center**  
Wyoming, MI, Fall 2013

- 48 hours of observation of children ages 3-6
- Tutored students both in small groups and one-on-one
- Led reading centers

**Additional  
Experiences**     **Nanny**  
Grand Rapids, MI, Fall 2012-Spring 2016

**Project Wild Certification, Calvin College**  
Grand Rapids, MI, Spring 2014- Spring 2015  
*Growing up Wild, Aquatic Wild, and Project Wild: Michigan Trees*

**Volunteer at Super House, Calvin College Dorm Partnership**  
Grand Rapids, MI, Spring 2013- Fall 2014